

ICE CONTRACT REMINDER EMAIL TEMPLATE (starting Nov 16)

Please direct all your participants & coaches (including yourself) to our COVID-19 webpage ([click here](#)), that will indicate what is available / not available, expectations of everyone (coaches, players and parents), along with protocols and procedures. Here are a few important points that we are highlighting, as we continue to put our guests and staff safety first:

- 1) All coaches and players will be required to fill out an online screening questionnaire ([click here](#)) the day of the rental before they enter the building. It CAN'T be done the day before.
 - a. Do you currently have any COVID-19 related symptoms? (fever, chills, cough, difficulty breathing, sore throat, runny nose, loss of taste/smell, diarrhea, nausea, vomiting, abdominal pain, or nasal congestion.
 - b. In the last 14 days, have you had a close physical contact with a person who was confirmed or probable case of COVID-19?
 - c. In the last 14 days, have you traveled outside of Canada or have you close physical contact with a person who has returned from travel outside of Canada?
 - d. In the last 14 days, have you attended an event or gathering (including sports tournament) other than those which are permitted under Ontario's current re-opening phase? If yes, you must refrain from participating in any activity at a Sensplex facility until 14 days have passed symptom-free.
- 2) Modified **games/pick-up/scrimmages** are permitted by all groups.
 - a. Please note that this rule **does not supersede** groups' governing body with any restriction on game play.
- 3) No more than 35 people associated with each rental are permitted on the field. That includes participants and team officials.
- 4) Everyone (participants & coaches) must arrive & leave dressed. Change rooms will **not** be available.
 - a. With the changerooms closed, **no-one** should be inappropriately undressed in the field. If you need to change into shorts, come dressed with your shorts underneath your clothes.
 - b. **NO** showering
- 5) Spectators are **not** permitted in the facility, but every participant under the age of 18 can be accompanied by **one (1) parent/guardian**. That parent/guardian must be the one listed in the filled out online screening questionnaire.
 - a. Please note that this rule **does not supersede** a groups' restriction of no parents/guardian permitted in the field area.
 - b. The parent(s)/guardian(s) must go directly to the spectator area and ensure they are physically distanced from the other parent(s)/guardian(s) (NO HUDDLING).
- 6) A mask **must** always be worn by participants & spectators when they are entering/exiting their activity.
 - a. Participants & coaches are permitted to remove their masks once their activity begins but must be put it back one once their activity is completed.
 - i. Please note that this rule **does not supersede** groups that require their coaches to wear masks on the field.
 - b. Spectators **must** always wear their mask when in the facility.
- 7) Ensure the players are physically distancing themselves out on the field, especially when waiting for the next drill, etc.

- 8) No admittance to the building until 10min before scheduled field time AND are not permitted to enter the field until their start time (ie rental begins at 8pm, **cannot** enter the field until 8pm).
- 9) Groups on the field **MUST** vacate no later than 1 minute before their scheduled end time (ie end time is 8pm, must vacate by 7:59pm) without exception.
 - a. **Must** exit through the emergency exit by the garage door.
- 10) Organizers must keep a record of their roster for each date and time, in case Ottawa Public Health requires that info for tracing a COVID threat
- 11) The Sensplex Return to Play protocols must always be followed, failure to comply will result in immediate removal from the facility, non-refundable cancellation, and review of future bookings (2 groups have already been removed).
- 12) All individuals must comply with all current OPH recommendations and directives related to COVID-19. Please visit www.ottawapublichealth.ca to learn more.

If you have any questions, regarding the Sensplex protocols, please don't hesitate to contact us at **(613) 599-0229** or rentals@sensplex.ca.

Sincerely,

Sensplex Management

